

# CALARTS APPLICATION FOR ADMISSION 2010-11

*Admission to CalArts is competitive and considered mainly on the basis of demonstrated talent, creativity and commitment. The Institute welcomes applications for admission from anyone committed to the visual, performing and writing arts. Students are admitted on a full-time basis only and commence studies primarily in the fall semester.*

## **APPLICATION DEADLINES**

### **Spring 2010**

The spring priority deadline is **November 1, 2009**. Many of our programs offer a limited number of spaces for the spring semester. Applications received after this date will be reviewed until the program is filled. Please call the Office of Admissions to learn if your program is accepting spring applications. The School of Film/Video, the Acting Program and the Program in Graphic Design do not accept applications for the spring semester.

### **Fall 2010**

The Preferred Deadline for fall 2010 is **December 1, 2009**.

Students applying under the Preferred Deadline will have a lower application fee. These students may or may not receive a quicker application decision, depending on the program.

The Regular Deadline for fall 2010 is **January 5, 2010**.

CalArts considers only the date on which your application and other materials are actually received, not the date of the postmark. Applications and portfolios submitted after the Regular Deadline will be reviewed in the order received until the program is filled. Once a program is closed, late applicants cannot be reviewed. The programs requiring live auditions close after the final scheduled auditions. There are no "make-up" auditions. Please contact the Office of Admissions at 800 545-2787 to inquire about open programs after the Regular Deadline has passed.

Please complete your application online at [calarts.edu/apply](http://calarts.edu/apply) or download the application (PDF file) from our web site and mail to the following address:

CalArts  
Office of Admissions  
24700 McBean Parkway  
Valencia, CA 91355-2340

## STANDARDIZED TESTING

CalArts does not require standardized test scores (SAT I or ACT). However, if you submit test scores, we will consider those scores as a part of your admissions review.

The Test of English as a Foreign Language (TOEFL) is the standard preliminary indicator used to gauge the non-native English speaker's proficiency in American English. The TOEFL is administered by the Educational Testing Service. For more information, refer to the International Students section.

## APPLICATION REQUIREMENTS

Your application for admission will be evaluated only after the Office of Admissions has received all required materials. It is your responsibility to be certain that all necessary materials have been sent. The requirements are as follows:

### 1. Application and Fee

A non-refundable fee is required for each application submitted, made payable to CalArts. The fee schedule is as follows:

Applications meeting the Preferred Deadline of December 1, 2009:  
\$50 for each domestic application  
\$65 for each international application

Applications meeting the Regular Deadline of January 5, 2010:  
\$70 for each domestic application  
\$85 for each international application

CalArts considers only the date on which your application and other materials are actually received, not the date of the postmark.

Students applying online may submit their fee with a credit card or send a check or money order after submission. Those students applying with our downloadable application must submit a check or money order with their application. Applications received without payment will not be processed. Fee waivers must be submitted in writing, and should accompany the paper application, or be sent after applying online. CalArts will accept the standard College Board fee waiver, or a letter from a high school/transfer counselor who can verify family financial hardship. Fee waivers are not generally granted to MFA applicants and international applicants.

### 2. Portfolio or Audition

Every student applying to CalArts must audition or submit a portfolio. Please see the Specific Program Requirements section for the program to which you are applying.

Programs will require a portfolio to be submitted either online or by mail. Please see the Specific Portfolio Requirements section for the program to which you are applying. Mailed portfolios must be sent in a package separate from all other application materials, such as the downloaded Application for Admission, transcripts, letters of recommendation and artist's statement. See mailing instructions below.

### 3. Transcripts

Transcripts, whether enclosed with the Application for Admission or sent under separate cover, should come in a sealed envelope. Official high school transcripts are required of all BFA1 and BFA transfer applicants who have not completed a bachelor's degree. Official college transcripts are required of all transfer and MFA applicants. Transcripts should cover all work undertaken and should be sent from each institution attended.

**Please do not** include transcripts in your portfolio package; this will delay the review of your file.

### 4. Letters of Recommendation

Two letters of recommendation are required. Students using the online application can submit letters of recommendation online or they can be mailed separately. If you submit your letters of recommendation online, do not send hard copies by mail. Please be sure the letter of recommendation forms are completed. At least one recommendation should be written by a person who understands your artistic work. The MFA Program in Dance, the DMA Performer-Composer Program, and the School of Theater MFA Directing Program and the MFA Writing for Performance Program require three letters of recommendation.

**Please do not** include letters of recommendation in your portfolio package; this will delay the review of your file.

### 5. Artist's Statement

An artist's statement is very important in the admissions process. Please use this statement to discuss the issues and concerns that inform your artmaking practice, your reasons for applying to CalArts and your artistic goals. Some programs have additional specific requirements (please see the Specific Program Requirements section). When applying online, this statement should be submitted with your electronic application.

**Please do not** include your artist's statement in your portfolio package; this will delay review of your file.

### 6. Mailing Required Materials

Your application materials and your portfolio must be mailed in **two** separate packages to the Office of Admissions. Programs will require portfolios to be submitted either by mail or online. Please see the Specific Program Requirements section for the program to which you are applying. If you submit your application online, please do not send a hard copy via mail. Mailed portfolios should include a completed Portfolio Information Form. The Portfolio Mailing Label should be printed, completed and securely attached to the outside of your portfolio to guarantee proper review of your materials. Please ensure that the name on the Portfolio Mailing Label is **exactly** the same as the name used on your application.

As you prepare your portfolio, please consider how your work will travel in the mail and be handled by the review committee.

The Office of Admissions cannot guarantee that supplemental portfolio materials arriving after the Regular Deadline will be considered with the original portfolio submission.

Please note that portfolios will not be returned prior to May 1, 2010.

## TUITION AND FEES

Tuition at CalArts is established annually by the Board of Trustees. The following is an estimate of expenses for a single undergraduate student living on campus during one academic year. This is intended only as a guide.

### Estimated Sample Costs for the 2009–10 Academic Year

Tuition	\$34,830
Health Insurance	1,218
Student Activities/Life	76
Technology	400
Energy	100
On-Campus Housing	3,946–6,980
Board	3,600–4,140

### Books and Supplies

Expenditures on books and supplies tend to increase as students advance.

<b>ART</b>	
Art	\$1,818
Graphic Design	1,512
Photography and Media	2,065
<b>CRITICAL STUDIES</b>	
Writing	650
Aesthetics and Politics	650
<b>DANCE</b>	846
<b>FILM/VIDEO</b>	
Film and Video	2,190
Experimental Animation	1,456
Character Animation	1,340
Film Directing	2,940
<b>MUSIC</b>	790
<b>THEATER</b>	
Acting	846
Directing	704
Management	1,088
Design and Production	1,456

## FINANCIAL AID

The CalArts Financial Aid Office has established a priority deadline of **March 2, 2010**, for applying for financial aid. Accepted applicants whose financial aid applications are complete as of March 2 will be considered for all financial aid available to them.

Please keep in mind:

- Do not wait to receive your admissions decision before completing the financial aid application procedures.
- Applying for admission and applying for financial aid are two separate processes.

### Application for Domestic Students

The CalArts Financial Aid Handbook is available online and contains the latest information available. More information may also be requested directly from the Financial Aid Office at 800 443-0480.

To be considered for all available federal aid you must complete the following:

- If you are a U.S. citizen or a U.S. permanent resident, you must complete the Free Application for Federal Student Aid (FAFSA), available at [fafsa.ed.gov](http://fafsa.ed.gov). If you are a dependent applicant, your parents must complete this application. Independent applicants must complete the FAFSA themselves.
- If the Financial Aid Office requests additional information, you must provide it to complete your financial aid file.

Students with incomplete files cannot be considered for financial aid.

### Awards

Financial aid offers are made available online in early April. Aid is awarded in a package usually comprising funds from several different programs and includes recommended loans. Students must reapply for financial aid each year.

Renewal of Institute funds is always based upon satisfactory academic progress, faculty recommendation, need and the availability of funds. Federal funding is renewed based upon satisfactory academic progress, computed need and availability of funds.

At CalArts, as at most colleges and universities, financial aid is of two kinds: grants and self-help.

### GRANTS

Grants are outright gifts that do not need to be repaid. These include:

#### **Pell Grants**

Federally funded grants awarded directly to undergraduates who have not completed an undergraduate degree.

#### **SEOG Grants**

Federally funded campus-based grants for undergraduates who have not completed an undergraduate degree. Priority is given to Pell Grant recipients.

### **Cal Grants A and B**

Grants are awarded by the state of California to state residents. It is recommended that all undergraduate California residents apply for these grants.

### **CalArts Scholarships**

Grants are awarded in accordance with the recommendations of faculty and deans to both undergraduates and graduates who have completed the financial aid process. The amounts may vary, but will not exceed the cost of tuition.

### **SELF-HELP AID**

Self-help aid includes both loans and work. Loans must be repaid according to the terms of the agreement.

### **Work Study**

Both federal and institutional funds are available to both undergraduate and graduate students.

### **Perkins Loans**

Campus-based, federally funded, need-based loans administered by the Financial Aid Office. These loans are available to undergraduate students.

### **Stafford Student Loans**

Federally funded loans available to both undergraduate and graduate students. Lenders include private banks, credit unions, and savings and loan associations.

### **Parent Loans for Undergraduate Students (PLUS)**

Federally funded loans available to the parents of dependent undergraduate students. Lenders include private banks, credit unions, and savings and loan associations.

### **Short-Term Loans**

Institutionally funded, interest-free, short-term loans to cover emergencies. Students may borrow up to \$200.

### **Payment Plan**

CalArts offers payment options that can help you afford your education. Once accepted, you may enroll in one of the monthly payment plans offered by our partner, Tuition Management Systems. The payment option is available for a small enrollment fee and includes personal account service, automated account information 24 hours a day and access to your account through their web site at [afford.com/calarts](http://afford.com/calarts). Please visit the Tuition Management Systems web site for more information on payment options.

### **OTHER AID**

Please visit [calarts.edu/financialaid](http://calarts.edu/financialaid) to review the latest information on outside resources.

## **INTERNATIONAL STUDENTS**

### **English Language Proficiency**

There is no intensive English language program offered at CalArts. Applicants are expected to be proficient in the English language before applying for admission. Applicants from non-English-speaking countries must present evidence of proficiency in English at a level that will permit undertaking and completing a course of study at CalArts.

Applicants must take the Test of English as a Foreign Language (TOEFL) and, to meet the Institute's minimum standard, attain a score of at least 80 on the Internet-based test (IBT) for the BFA programs and 100 on the Internet-based test (IBT) for MFA, MA and DMA programs. Applications from international students may not be reviewed if they do not include a TOEFL score. For more information about the TOEFL, please contact:

TOEFL  
609 921-9000  
[toefl.org](http://toefl.org)

Students may be exempted from submitting TOEFL results only if they can provide proof of successful academic study in the U.S., or at an institution in which the language of instruction was English, of no less than two years. CalArts reserves the right to require at any time the TOEFL of any applicant or student whose English language ability is in doubt.

### **Education Credentials**

Credentials, diplomas and certificates of secondary-school and college-level work must be presented in official English translation, with notations as to the number of hours attended per week and the total number of weeks completed.

International students applying to MFA or MA programs must submit evidence of receipt of an undergraduate degree or its equivalent. Applicants to the DMA must submit evidence of a graduate degree or its equivalent. Information regarding foreign equivalents to U.S. undergraduate degrees is available from the CalArts International Student Advisor.

### **Financial Aid**

All state and federal funds for education are available to U.S. citizens and U.S. permanent residents only. International students are eligible for institutional funds, but these funds are limited and awarding is very competitive. CalArts Scholarships do not cover a student's entire tuition. All awards are based on merit. To be considered for CalArts funds, you must complete the International Student Financial Aid Application. You may download the application and get more information at [calarts.edu/financialaid/internationalstudents](http://calarts.edu/financialaid/internationalstudents).

CalArts also advises you to contact your local government agencies for government-sponsored scholarship or grant programs and government educational loans. In addition, you should visit the International Education Financial Aid web site, a searchable database of scholarships specifically for international students. See [iefa.org](http://iefa.org).

## Payments

All fees and deposits must be paid in U.S. dollars.

## Certificate of Eligibility (Form I-20 A and B)

The Certificate of Eligibility is issued by the Office of Admissions only after an applicant has:

- Been accepted by CalArts
- Submitted all supporting materials (TOEFL score, admissions application and fee, translations of credentials, certificates and diplomas)
- Demonstrated adequate financial resources on the Financial Certification and Declaration form
- Signed and returned the Statement of Intention to Register
- Paid a non-refundable \$500 admission deposit to be applied toward tuition

## Live Auditions

International students applying to The Sharon Disney Lund School of Dance or to the Program in Acting in the School of Theater should be aware that a live audition is required and that auditions are not generally held outside the U.S.

## OTHER INFORMATION

### Veterans

CalArts is approved for the training of veterans and eligible persons under Title 38, U.S. Code. Counseling for veterans is available in the Office of the Registrar. Arrangements should be made during the summer to file transfer forms and to initiate claims for the fall semester.

### Registration

Registration information for the fall semester is sent in July, 2010, to returning students and those new students who have paid a non-refundable admission deposit to be applied toward tuition.

Much of the registration process may be completed online during the specified pre-registration period. Students finish the process by signing up for classes on campus during the two weekdays immediately preceding the start of the semester.

### Transcripts

Transcripts of classes completed at CalArts are available from the Office of the Registrar. Neither a student copy nor an official transcript can be issued for a student with outstanding debts to the Institute. Transcript request forms are available in the Office of the Registrar. Ten working days should be allowed between the request for a transcript and the deadline by which it must be received.

# PROGRAM PORTFOLIO AND AUDITION REQUIREMENTS

## SCHOOL OF ART

### Portfolio Guidelines

A portfolio of current work is required. Applicants who fail to submit a portfolio as outlined here will not be considered. The portfolio should represent your program interest and direction, your aesthetic sensibility, and what you believe to be your strongest work. A significant number of the images should represent work done within the last 12 months.

An artist's statement is required of all applicants and is a significant element in the portfolio review process. As such, the statement should address your influences, interests and current direction, including your reasons for wanting to study at CalArts. List your name and the program to which you are applying at the top of the statement.

Portfolios can be submitted online or mailed to CalArts. Only one submission method (mailing or uploading) may be used.

### ONLINE PORTFOLIO SUBMISSIONS

The School of Art at CalArts prefers that you use the online portfolio system to upload your portfolio with digital files. The system allows you to create a corresponding inventory of works, listing for each image the following information: title, date, medium, dimensions and notes. You may upload still images or video works.

Please go to the online portfolio submission site at [calarts.slideroom.com](http://calarts.slideroom.com) to submit your work. Once your portfolio is uploaded, it can be viewed and rearranged until the final submission is made. No changes can be made following the final submission of your portfolio. There is a \$10 fee for each portfolio submission you make through Slideroom. Be sure to submit your portfolio to the correct degree level and program. If you experience technical difficulties while uploading your portfolio, you may send an e-mail to [support@slideroom.com](mailto:support@slideroom.com) for technical support.

### MAILING PORTFOLIO SUBMISSIONS

The School of Art at CalArts prefers that portfolio submissions are made through the online system. Portfolios should only be mailed if an applicant does not have the ability to submit online. Label each piece of portfolio material (DVD, book, slide carousel) with your name and the program to which you are applying (first and last names and, for example, the BFA Program in Graphic Design). Include a printed slide list or inventory of works in chronological order, including title, date, medium and dimensions. Notes briefly describing the idea or function of the work may be included. Please include a completed Portfolio Information Form with each mailed portfolio package. Address your portfolio to the Office of Admissions at CalArts using the Portfolio Information Form and Portfolio Mailing Label. Do not send your portfolio directly to the School of Art. Doing so will cause a delay in the review of your work.

### DIGITAL PORTFOLIOS

All submissions must be on a CD or DVD that is Macintosh-readable. We recommend including a duplicate disk or printed examples of your work for backup. Approximately 20 still images may be submitted and should be sorted in chronological order, ending with the most recent work. All 20 images must be placed in a folder named with this convention: LastnameFirstname.

Please number your images to correspond with your printed image inventory.

Since they will be viewed at 1024 x 768 resolution on a large projection screen, your formatted images should be sized to approximately 1024 x 768 pixels, with a resolution of about 72 dpi. Do not format images in Photoshop or Flash, or include composite images (more than one item or picture per file). Files may be sent in TIFF or JPEG formats, or in the following presentation formats: PowerPoint, Keynote, QuickTime or PDF. All web sites should be submitted as PDF; do not merely supply us with a URL. Instructions for viewing digital presentations should be self-explanatory. Technical difficulties will be considered as incomplete presentations.

#### **VIDEO/FILM**

Running time for video material should be no longer than 10 minutes, regardless of the amount of pieces submitted. Send time-based works, film and/or video on DVD, VHS or Mini-DV. Label each video with your name, number of pieces on the DVD or cassette, and the title, date and running time of each piece. Include this information on a printed inventory of works, along with your priority for viewing. VHS tapes should be cued appropriately, if applicable. We do not accept work on film or Hi-8 tapes.

#### **SLIDES**

Send slides in a round pre-loaded Kodak carousel slide tray. Universal Ektagraphics or Transvue 80 Chargeur is preferred, and can easily be found for purchase on the Internet if not available locally. Submit professional quality color slides (35mm only), sorted in chronological order ending with the most recent. Mark directly on the front of each slide your name and the slide number. *Do not* use adhesive labels. Once slides are oriented correctly in the carousel (image should be upside down and backwards), indicate the top right of each slide with an arrow or dot. The dot will be visible near the outer rim of the carousel. Be sure to preview your carousel before sending it. Slides in slide sheets will not be reviewed.

### **Program in Art (BFA, MFA)**

Submit approximately 20 images representative of your most recent work. The faculty is interested in what motivates or inspires each individual applicant, and looks for evidence of this in both the portfolio and the artist statement.

#### **BFA APPLICANTS**

Submit examples of personal work, not class assignments. We want to know what your interests are and how you represent them in your practice. Your work can be in any medium; we are interested in a variety of media integrations.

#### **MFA APPLICANTS**

Applicants who have passed the preliminary selection process will be notified by mail in mid-February. At this time, candidates will be invited to visit CalArts in March for an interview and to meet faculty and students. The interview is an important component of the final selection process and should not be missed.

### **Program in Graphic Design (BFA, MFA)**

#### **BFA APPLICANTS**

Submit a portfolio of your current work with a minimum of 20 pieces. These should include examples of graphic design, typography, conceptual visualization (drawing as examples of conceptual thinking) and your level of experience with technology. These examples may range from class assignments and self-initiated projects to professional work. In your artist's statement, we recommend that you specifically address your interest and knowledge of graphic design as a professional practice.

#### **MFA APPLICANTS**

Submit a portfolio of your current design work with a minimum of 20 pieces. Your artist's statement should concisely address your objectives and goals as a designer in the context of current issues in design practice, as well as how they serve as a basis for graduate-level study. Candidates who have passed the preliminary selection process will be notified by mail in mid-February. At this time, candidates will be invited to visit CalArts in March for an interview and to meet faculty and students. The interview is an important component of the final selection process and should not be missed.

### **Program in Photography and Media (BFA, MFA)**

Submit approximately 20 examples of your most recent work, or a presentation of your practice that is complete and cohesive, and represents what you believe to be your best work. The works you submit need not be purely photographic; we are interested in a variety of media practices and integrations. Edit and sequence works carefully.

#### **BFA APPLICANTS**

Submit examples of personally directed work, not class assignments. We want to know what your interests are and how you represent them in your practice. Photographic works can be originally shot in any format (analog or digital).

#### **MFA APPLICANTS**

Applicants who have passed the preliminary selection process will be notified by mail in mid-February. At that time, candidates will be invited to visit CalArts in March for an interview and to meet faculty and students. The interview is an important component of the final selection process and should not be missed.

### **Art and Technology Program (MFA only)**

*(Pending Institute approval)*

Submit approximately 20 examples of your current work. The submitted work needs to be representative of a graduate level student and an informed creative practice. No class projects will be considered.

The works do not need to be solely technology based; we are interested in a wide variety of intermedia and experimental art practices that can be supported and/or enhanced by the program's curriculum. We recommend that you emphasize two or three bodies of work. Portfolios may represent more than one media type (digital video, photography, sound, text files, web sites). Moving image/sound work that is longer than 15 minutes, should be edited to 3 to 5 minute excerpts that best represent the work. Longer versions can be included in the portfolio as well. If submitting still images and/or video works, please use the online portfolio system. If submitting other media types, please mail portfolios using the Portfolio Information Form and the Portfolio Mailing Label.

The artist's statement should follow the general requirements for the School of Art. In addition, the artist's statement for the Art and Technology program must explain in detail the critical basis of your work in regards to the use of technology within a creative and cultural practice. The artist's statement needs to outline the creative goals you would like to achieve while in the program, along with your interest in exploring art and technology within an interdisciplinary context.

Applicants who have passed the preliminary selection process will be notified by mail in mid-February. At that time, candidates will be invited to visit CalArts in March for an interview and to meet faculty and students. The interview is an important component of the final selection process and should not be missed.

## **SCHOOL OF CRITICAL STUDIES**

### **Writing Program (MFA only)**

A portfolio of current work is required. The portfolio should represent your best work and your aesthetic sensibility. An artist's statement is required of all applicants and is a significant element in the portfolio review process. The statement should address your writing/artistic practice and current direction, and reference your creative and/or critical influences.

The portfolio should include up to 40 double-spaced typed pages submitted as a hard copy. There is no minimum length. Poetry does not have to be double-spaced. Applicants are invited to submit work in multiple genres. The MFA Writing Program encourages interdisciplinary work, which can be submitted on slides and/or Mac-readable DVDs or CD-ROMs. The maximum running time for video material should be no longer than 10 minutes. Label each disc with your name, number of pieces on the DVD or CD-ROM, and the title, date and running time of each piece. Approximately 10 still images may be submitted and should be sorted in chronological order, ending with the most recent work. All web sites should be submitted as PDF; do not merely supply us with a URL.

Please include a completed Portfolio Information Form with each mailed portfolio package. Address your portfolio to the Office of Admissions at CalArts using the Portfolio Mailing Label. Do not send your portfolio directly to the School of Critical Studies. Doing so will cause a delay in the review of your work.

Students who would like to apply for a first-year graduate or teaching assistantship should enclose a résumé and request in the application package. Teaching assistantships are more likely given during the second year of residency.

### **MFA Interschool Degrees**

To pursue an interschool course of study in writing and another arts discipline, students must be fully accepted by both the MFA Writing Program and a second CalArts program. Prospective students interested in such a curriculum are required to submit separate applications to the MFA Writing Program and to the second CalArts program. Applicants should clearly state any interschool plans in their statement of intent.

### **Aesthetics and Politics Program (MA only)**

A portfolio is required in addition to a statement addressing your academic and/or artistic interests, the ways in which they relate to aesthetic and political concerns, and your goals in enrolling in the program.

The portfolio should include a writing sample with a theoretical or political focus and be up to 20 pages long. An optional portfolio of visual works may be submitted in the form of slides, video or DVD. Please include a completed Portfolio Information Form with each mailed portfolio package. Address your portfolio to the Office of Admissions at CalArts using the Portfolio Mailing Label. Do not send your portfolio directly to the School of Critical Studies. Doing so will cause a delay in the review of your work.

# THE SHARON DISNEY LUND SCHOOL OF DANCE

## Program in Dance (BFA, MFA)

Approximately 10 audition events are held each year from October through February. Auditions and interviews are held on the CalArts campus and in select U.S. cities. The audition schedule is posted on our web site; it is also made available to performing arts schools nationally and publicized in *Dance Magazine*.

### BFA APPLICANTS

An audition is required of applicants to the BFA Program in Dance. The live audition will consist of contemporary dance and/or ballet technique. There is also a creative component to the audition. Individual solos are not required. Audition attire should consist of form fitting dance clothes, preferably tights and leotards for women, t-shirts and tights for men. There is no clothing color requirement for the audition. Applicants are encouraged but are not required to send a DVD portfolio of performance and/or choreographic work.

Applicants to the BFA Program in Dance who are not able to schedule a live audition may submit examples of their work on DVD. Recorded auditions must include dance technique class work, improvisation and/or choreography. Live auditions are strongly recommended.

Please complete and include the Portfolio Information Form with each portfolio submission. Address your portfolio to the Office of Admissions at CalArts using the Portfolio Mailing Label. Do not send your portfolio directly to The Sharon Disney Lund School of Dance. Doing so will cause a delay in the review of your work.

### BFA TRANSFER APPLICANTS

An audition is required for all BFA transfer applicants. See the audition guidelines for the BFA program above for information. Applicants will also attend an interview with faculty at the time of the audition. BFA transfer applicants wishing to be considered for advanced placement are also required to send a DVD with two complete works (no excerpts), one choreographic work and one performance work.

Please complete and include the Portfolio Information Form with each portfolio submission. Address your portfolio to the Office of Admissions at CalArts using the Portfolio Mailing Label. Do not send your portfolio directly to The Sharon Disney Lund School of Dance. Doing so will cause a delay in the review of your work.

### MFA APPLICANTS

MFA applicants must provide the following materials:

- Two or three examples of group (concert) choreography and one solo work recorded on DVD. Other examples of creative work, such as site-specific, dance-video, etc., are also welcome.
- Three letters of recommendation
- Professional résumé
- Artist's statement: In addition to the artist's statement required of all applicants to CalArts, MFA Dance applicants must also submit a separate statement addressing the following two questions:
  1. Name one choreographer and one artist working in another medium that you have been influenced by and why?
  2. What do you see as the next step in your development as a choreographer?

Applicants who have passed the preliminary selection process will be invited to visit CalArts for an interview and audition and to meet faculty and students. This is a full-day event and an important component of the final selection process.

Please include a completed Portfolio Information Form with each mailed portfolio package. Address your portfolio to the Office of Admissions at CalArts using the Portfolio Mailing Label. Do not send your portfolio directly to The Sharon Disney Lund School of Dance. Doing so will cause a delay in the review of your work.

# SCHOOL OF FILM/VIDEO

## Portfolio Guidelines

Because of time constraints in reviewing large quantities of tapes and films from many applicants, we ask you to send only your best work. The suggested total time of the film or tape material (no matter how many pieces) is 10 minutes. Five minutes of quality material is better than 30 minutes of mediocre work. Please note, however, that we prefer to receive complete works rather than excerpts. If you submit a DVD, please make sure it plays properly from a menu. Label everything you submit with your name, the date completed, duration and/or dimensions, and medium. Please do not send the only copy of your creative work. Stretched-canvas, framed or three-dimensional works cannot be accepted; please document them in slides or on a Macintosh-readable CD or DVD. Be sure to review the additional portfolio guidelines below for the program to which you are applying.

Please include a completed Portfolio Information Form with each mailed portfolio package. Address your portfolio to the Office of Admissions at CalArts using the Portfolio Mailing Label. Do not send your portfolio directly to the School of Film/Video. Doing so will cause a delay in the review of your work.

### VIDEO/DVD/FILM SUBMISSIONS

Label your video (and/or 16mm film) with the number of pieces on the cassette, the title and running time of each piece, and a word or phrase designating your responsibility in the production of each piece (e.g., camera, writer, etc.). Enclose a separate sheet of paper with the same information as above. List your priority for viewing.

The Portfolio Room is equipped with the following viewing methods: 16mm film, VHS video (NTSC/U.S. and non-U.S. standards), DVD and Mini-DV. We discourage CD-ROMs because they often fail to play. If you choose to submit your portfolio as a CD-ROM, it must be formatted to play on a Macintosh system. If you submit a DVD, please send a back-up copy, preferably on NTSC (U.S. standard) VHS. Please cue tapes. All films should be head out.

### SLIDE SUBMISSIONS

Send slides in a round pre-loaded Kodak carousel slide tray. Universal Ektagraphic or Transvue 80 Chargeur is preferred, and can be found for purchase on the Internet if not available locally. Mark directly on the front of each slide your name and the slide number. Do not use adhesive labels. Once slides are oriented correctly in the carousel (image should be upside down and backwards), indicate the top right of each slide with an arrow or dot. The dot will be visible near the outer rim of the carousel. Be sure to preview your carousel before sending it. Slides in slide sheets will not be reviewed.

## Program in Film and Video (BFA, MFA)

The clearest evidence of talent is a film or videotape. You may supplement your films and/or videos with creative work in other fields, particularly visual material such as artwork, photography, drawings and design, especially if you believe it will help the faculty to understand the kind of filmmaker you are. The Program in Film and Video requires Mini-DVs, videotape, DVDs or 16mm film. We discourage CD-ROMs because they often fail to play. Technical difficulties will be considered as incomplete presentations. DVDs

also frequently fail to play, so please double check your DVDs in a number of different decks.

For the review committee, visual work and the required written materials described below have priority in your portfolio. If you choose to submit creative writings such as a short story, a poem or a script, please limit the length to a maximum of 6 pages. Please send only one copy of your creative writings in your portfolio.

In addition to the artist's statement required of all applicants, you must submit the following written items:

- Comments: Brief comments on films, books, plays, television shows, etc., that you feel have influenced your thoughts as a filmmaker/video artist. It is important to say why and how these works have influenced you. Avoid writing plot summaries.
- Project plans: Regardless of the work you have done to date or the practical skills you have developed so far, outline an example of a project you have in mind. Describe primarily the type or idea of the project—not the technical aspects of how you would arrange to have it made. Keep in mind that such a plan is meant to give the faculty an idea of the type of filmmaking that interests you, not an idea of a project you will necessarily produce at CalArts.
- Include a brief one- or two-sentence synopsis of the work submitted.
- Send four copies of all written materials, including your artist's statement, with your portfolio. One copy of your artist's statement must also accompany your application. Be sure to collate and clearly label all your materials with your name and include them with your portfolio. Type all written material.
- Optional: Short résumé and/or list of special skills

## Program in Experimental Animation (BFA, MFA)

The Program in Experimental Animation promotes and supports animation as a fine art. In making admissions decisions, the program's faculty considers animation and other visual materials such as flip books, paintings, drawings, storyboards and photographs that suggest motion or animation. The faculty recommends submitting portfolios that contain examples of unique, personal, expressive art. Submit animated film or video work if at all possible. If you do not have a film or video work to send, it is especially important to submit visual artworks that indicate your creative potential. Personal creative visual work (preferably not class assignments) that you believe represents your own interests will be very helpful to the review committee in making a decision on your application.

Also include the following written materials:

- Comments on films, books, art, etc., that you feel have influenced your thoughts and work as an artist. It is important to say why and how these works have influenced you. Avoid writing plot summaries.
- Project plans. Keep in mind that such a plan is meant to give faculty an idea of the type of filmmaking that interests you, not an idea of a project you will necessarily produce at CalArts. Include a brief explanation (one page) of why you are interested specifically in the Program in Experimental Animation at CalArts.
- Send seven collated, labeled copies of all written materials.
- Please submit an inventory list of items in your portfolio.

In addition:

- Transfer any motion picture films or DVDs to NTSC (U.S.-standard) video.
- Do not submit static art or video art as interactive portfolio presentations. However, you may submit work originally designed as interactive art.
- Do not submit work that requires connection to the Internet.

## **Program in Character Animation (BFA only)**

Students are accepted into this program only at the BFA1 (first-year undergraduate) level because of the highly sequential nature of the studies.

Submit a portfolio of at least 20 drawings from life. At least 80 percent of your application portfolio should be drawings of people and animals from real life—these drawings ought to range from one-minute gestures to longer poses. Landscapes (both interior and exterior), animal, marine and floral studies, both linear and color, are also welcomed. Do not clean up the drawings by erasing the construction lines. These under-drawing/construction lines are especially helpful to the faculty in understanding how you approach life drawing.

Caricatures, cartoons, sketchbooks, flip books, animated films and fine art should be submitted as supplements to the required observational drawings.

The Program in Character Animation does not accept online portfolios. Original work is preferred, not photocopies or photos of your work. Do not send traced pictures or copies of work by others. You may include slides of artwork, such as large drawings, paintings, sculptures, etc., that will not fit into a flat portfolio. Original drawings must be sent in a flat portfolio arrangement. Do not send drawings in poster or mailing tubes.

## **Film Directing Program (MFA only)**

The Film Directing Program is interested in your sense of storytelling and will consider both students in the beginning stages of filmmaking as well as more experienced directors. Please understand that we are not concerned with your technical skills. We would rather see a piece on a DVD with low production values that tells a strong story well than an expensive 16mm production that does not. Submit a portfolio containing a VHS, DVD or Mini-DV including the following three items:

- A film or video of dramatic narrative work or an excerpt from a piece you have directed. Please limit the piece to seven minutes; if your work is longer than this, excerpt the section you would most like us to see.
- Your telling of a true story based on a personal experience particularly important to you. Choose an experience that involved heightened emotion such as (although not exclusive to) terror, elation, joy, shame or passion. Please do not “perform” the emotions of the event. Emphasis is on the content of the story. Simply videotape yourself telling your story. Do not script the work, but be aware that the tape will not be reviewed past two minutes. Think carefully about your story before you tell it.

- Your memorized performance of a short dramatic monologue, one or two minutes in length, from a published play. The Film Directing Program does not attempt to train actors. Rather, the emphasis of this requirement is on the clear understanding of text analysis delivered in a truthful manner.

The following is optional:

- A short personal video documentary approximately three minutes long. The piece should reflect elements of your personal history and interests outside of film or theater, as well as your artistic pursuits. It can include visual materials such as still photography, drawings or designs you have made. Use as many of your creative skills as possible in the making of this work (for example, music you created, writing, etc.) The review committee should have a strong indication of your point of view on artistic and personal topics from the video essay.

In addition to a visual portfolio, applicants to the Film Directing Program must submit four copies of the following written materials:

- A résumé of your training, performance, and/or production experience. Also include a brief job history of work outside film, video or theater.
- Samples of original written work such as a play, story or screenplay no longer than 10 pages total
- A list of four books, including author’s names, that you have enjoyed in the past year, with a few lines about what you admired about the work
- A list of three to five films or plays you admire with brief comments indicating how they have influenced your thoughts as a director
- An outline or brief paragraph describing a project (or projects) you have in mind. This is intended to give the faculty an indication of the type of filmmaking in which you are interested. It is not necessarily work you will produce at CalArts.
- A very short list of interests outside theater, film or video
- In a single page, describe your long-term and short-term goals, both professionally and personally.

# THE HERB ALPERT SCHOOL OF MUSIC

## Audition Guidelines

Applicants to the Programs in Performance and the Musical Arts Program may either give a live audition or submit a recorded audition portfolio (see exceptions below). Live auditions are strongly recommended. These are held in January on the CalArts campus as well as in select U.S. cities. You must contact the Office of Admissions to schedule an audition.

Prospective students applying to our Composition, Jazz and Music Technology Programs do not give live auditions. Instead, they are asked to submit portfolios that include recordings, scores and other materials relevant to the program to which they are applying. See the specific requirements of the individual programs below.

## Portfolio Guidelines

Please review the specific requirements for the program to which you are applying to see if a portfolio is required. Portfolios must include a statement of intent of no more than 500 words describing your artistic goals while attending CalArts, as well as your career objectives following graduation.

Please include a completed Portfolio Information Form with each mailed portfolio package. Address your portfolio to the Office of Admissions at CalArts using the Portfolio Mailing Label. Do not send your portfolio directly to The Herb Alpert School of Music. Doing so will cause a delay in the review of your work.

## Performer-Composer Program (Upper-level BFA, MFA, DMA)

### UPPER LEVEL BFA AND MFA

Applicants to the Performer-Composer Program should follow all guidelines for both the Composition Program and the Programs in Performance. The three works demonstrating your performance abilities should include traditional and standard repertoire and at least one original composition.

Applicants to the MFA Specialization in African American Improvisational Music should follow the standard Performer-Composer requirements. The work submitted should stress the integration of performance, improvisation and composition in the applicant's music.

### DOCTOR OF MUSICAL ARTS

The application process for the DMA Performer-Composer Program consists of two sequential stages. The first of these involves portfolio submission. Applicants selected to advance to the second stage will be notified in February and will be invited to the CalArts campus for an audition in March that includes a performance, an interview and a teaching demonstration. Not all applicants will advance to the second stage.

#### *Stage I: Portfolio Materials*

- A table of contents
- A cover letter
- A curriculum vitae
- Transcripts from all previous undergraduate and graduate programs

- An artist's statement describing the applicant's artistic practices, how s/he contextualizes his/her work, and his/her overall artistic and professional goals
- A project proposal that describes what the applicant would like to accomplish at CalArts, including topics of exploratory focus and proposed events/projects
- Documentation of at least three works that represent the applicant's recent creative concerns and state of artistic development, in whatever media are most appropriate for each work (recordings, DVDs, etc.; scores should be included if available)
- A sample of analytical, theoretical, historical, philosophical, or critical writing with a scholarly tone
- If possible, applicants should send a teaching portfolio incorporating representative instructional materials that they have used and a list of subject areas in which they would feel qualified to teach (including private lessons).
- Three letters of reference

Applicants will be notified in mid-February if they will be advanced to Stage II of the application process.

#### *Stage II: On-campus Visit*

Applicants who have advanced to this stage of the application process will visit CalArts' campus during the month of March. Visiting applicants will participate in the following activities.

- A performance, including substantial examples of the applicant's original work as a performer-composer
- A 20-minute teaching demonstration aimed at a sophomore (second-year undergraduate) audience
- An interview with the DMA Admissions Committee

## Composition Program (BFA, MFA)

Submit a portfolio including scores, recordings or other materials that best represent your work and interests. A minimum of three recent works must be submitted, showing an awareness of 20th-century composition. If your work is produced primarily through electronic/recorded media, evidence of skill in written musical forms, such as scores, must be added.

Applicants to the MFA Specialization in Experimental Sound Practices should submit a minimum of three works that reflect their experience in computer music and other art media or interdisciplinary forms.

## Jazz Program (BFA, MFA)

Applicants to the Jazz Program are evaluated by recorded audition only. Your recording should include four selections: two that demonstrate your main area of musical interest (original compositions are encouraged, but not required) and two contrasting jazz standards of your choice, demonstrating how you interpret melody, form, time feel and improvisation over chord changes. The performances should be with a small group (2–8 musicians) of any instrumentation.

## Programs in Performance

### **AFRICAN MUSIC AND DANCE PROGRAM (MFA ONLY)**

Please present a high-quality DVD recording of yourself performing 15–20 minutes of music on an African instrument. We would prefer to hear both solo and ensemble recordings, if possible.

### **BALINESE AND JAVANESE MUSIC AND DANCE PROGRAM (MFA ONLY)**

Please present a high-quality DVD recording of yourself performing 15–20 minutes of music on an Indonesian instrument (gamelan). We would prefer to hear both solo and ensemble recordings, if possible.

### **BRASS/HARP/STRINGS/WINDS PROGRAM (BFA/MFA)**

Either present a live audition or submit recordings of your performance of three works in contrasting styles or from different historical periods. Live auditions are strongly recommended. The audition or recording must clearly demonstrate your level of performance and range of repertoire. In a live audition, expect to demonstrate your abilities in sight singing/sight reading and the identification by ear of various intervals, chords, scales and rhythmic patterns. When a live audition is not possible, you should submit evidence of ability in these musicianship skills. This evidence may take the form of letters from major teachers and/or transcripts of prior musical courses or private training.

### **GUITAR PROGRAM (BFA/MFA)**

Guitar applicants should present, live or in recording, examples that reflect their musical interest and their best abilities as guitarists and musicians. There is no requirement for particular style or period. Audition pieces can be, but are not limited to, classical, jazz, rock, blues, world, flamenco or an original synthesis of styles. If your music encompasses a range of styles, we would like to hear representative examples, including your own compositions, if you have them. If you play primarily in groups, we would like to hear a group recording. In groups, clearly identify which part you are playing. Recorded auditions are assessed for the quality of the playing, not for the quality of the recording.

In a live audition, expect to demonstrate your abilities in music theory, sight singing/sight reading and the ability to perform and identify by ear various intervals, chords, scales and rhythmic patterns. When a live audition is not possible, you should submit evidence of ability in these musicianship skills. This evidence may take the form of letters from major teachers and/or transcripts of prior musical courses or private training. Please give us a history of how long you have been playing, what kind of music, and lessons and/or other studies you may have had so we can evaluate how you have progressed over time.

### **NORTH INDIAN MUSIC PROGRAM (MFA ONLY)**

Please present a high-quality DVD recording of yourself performing 15–20 minutes of music on a North Indian instrument. We would prefer to hear both solo and ensemble recordings, if possible.

### **PERCUSSION PROGRAM (BFA/MFA)**

Either present a live audition or submit recordings of your performance of three works in contrasting styles or from different historical periods. Live auditions are strongly recommended.

The audition or recording must clearly demonstrate your level of performance and range of repertoire. In a live audition, expect to demonstrate your abilities in sight singing/sight reading and the identification by ear of various intervals, chords, scales and rhythmic patterns. When a live audition is not possible, you should submit evidence of ability in these musicianship skills. This evidence may take the form of letters from major teachers and/or transcripts of prior musical courses or private training.

### **PIANO/KEYBOARD PROGRAM (BFA/MFA)**

(including the MFA Specialization in Collaborative Keyboard)

Either present a live audition or submit recordings of your performance of three works in contrasting styles or from different historical periods. Live auditions are strongly recommended.

The audition or recording must clearly demonstrate your level of performance and range of repertoire. In a live audition, expect to demonstrate your abilities in sight singing/sight reading and the identification by ear of various intervals, chords, scales and rhythmic patterns. When a live audition is not possible, you should submit evidence of ability in these musicianship skills. This evidence may take the form of letters from major teachers and/or transcripts of prior musical courses or private training.

### **VOICE PROGRAM (BFA/MFA)**

#### **Live auditions**

An accompanist will be provided for all auditions on the CalArts campus. You may also bring your own, if you wish. Taped accompaniment will be allowed only for pieces written specifically for voice and tape or for original compositions, and playback equipment must be requested in advance.

- Bring clear, legible music for all selections in the key in which you will be singing and a résumé and photo.
- Applicants will be asked to sight-read and all music must be memorized.

#### **Recorded auditions**

Live auditions are preferable whenever possible. Acceptable formats for recorded auditions are DVD and CD. Video recordings are preferable to audio recordings. Recordings must be of good fidelity and each selection must be one complete take with non-intrusive accompaniment. Live performances before an audience are preferred. Poor-quality, edited, overdubbed or processed recordings will not be considered. Recordings must be labeled clearly and completely, giving the order of selections on the recording, and for each selection, the title, composer, approximate timing, date recorded, and any relevant notes or comments. Please submit a résumé and photo along with the recording.

#### **BFA1 (first-year undergraduate) applicants**

- Three selections total with at least one selection in a language other than English
- At least two selections should be from the classical repertoire (e.g., songs or arias by Handel, Mozart, Scarlatti, Schubert, Fauré, Barber, et al.)
- One selection of your choice (e.g., a song from a musical, a jazz standard, an original composition, an additional classical selection, etc.)

### **BFA transfer applicants**

- Four selections total
- At least three selections should be from the classical repertoire, with at least one selection in a language other than English.
- One selection of your choice (see BFA1 entry above)

### **MFA applicants**

- Five selections total, with at least three languages represented.
- One selection must be a song or aria composed after 1950 (may include chamber music or works with orchestra).
- One selection must be an opera aria.
- Two other selections should be drawn from Lieder, Melodie, Oratorio or Cantata repertoire.
- One selection of your choice (see BFA1 entry above)

### **WORLD MUSIC PROGRAM (BFA ONLY)**

#### **BFA1 (first-year undergraduate) applicants**

Please submit a high-quality DVD recording of yourself performing on your instrument of choice. You should include approximately 15–20 minutes of music in which you play the main instrument. If you are performing in a group, please make sure to also perform solo material on the recording.

#### **BFA transfer applicants**

A live audition is required if applying as a transfer student. The faculty wishes to hear you perform 15–20 minutes of live music on your instrument. You should be performing on one of the world music instruments offered at CalArts.

### **WORLD PERCUSSION PROGRAM (MFA ONLY)**

Please present a high quality DVD recording of yourself performing 15–20 minutes of music on hand drums or other world music percussion instruments. We would prefer to hear both solo and ensemble recordings, if possible.

## **Music Technology Program: Interaction, Intelligence and Design (BFA only)**

Due to its specialized and selective nature, students interested in the Multi-Focus Music Technologies Program should read the program's description and qualifications on our web site carefully and, before applying, e-mail a brief description of their musical and technical background to [musictech@calarts.edu](mailto:musictech@calarts.edu).

Applicants must submit a portfolio of work, preferably recorded on a self-made audio CD or Macintosh-compatible CD-ROM. It should demonstrate your skills in musical performance, composition, MIDI, recording, multimedia and related areas. It must be accompanied by a list of the recorded selections, indicating your role (performer, composer, engineer, etc.) and technical details (equipment and techniques used) for each piece. Portfolios should indicate the full range of your musical and technical abilities, including acoustic and electronic pieces, and both standard works and original compositions. Each individual piece can be short (approximately five minutes) and excerpts from longer pieces are acceptable. It is not necessary to include more than one piece in any particular style.

In addition to a recorded portfolio, applicants to the Music Technology Program must submit an artist's statement discussing three areas: your major interests and career goals, your musical training and experience (including lessons and classes taken), and your experience with audio and computer technologies (including MIDI, recording, music software and related topics). Please also provide evidence of engineering aptitude with skills in mathematics, physics, computer science and/or engineering. This can include example computer programming code in any language (non-music related is okay), mathematical literacy, circuit diagrams, or even design schematics for new digital instruments.

The portfolio may also include original MIDI or sound files, printed scores, computer programs, HTML code, documentation of electronics work or other materials that demonstrate your talents and abilities.

## **Musical Arts Program (BFA only)**

The Musical Arts Program is designed for students with multiple musical talents and interests, and your audition/portfolio should demonstrate how these constitute the basis for a unique individualized program. It should include:

- A statement of your career objectives, no longer than 500 words
- For performers, a live audition is strongly recommended. If a live audition is not possible, a portfolio of recordings and/or scores of your performances or compositions must be submitted on a single CD or audiocassette. VHS tapes will not be reviewed.
- Any supplemental materials relevant to your interests and specializations
- Evidence of basic proficiency in musical notation (key signatures, scales, chords, rhythms, etc.) and musicianship skills, including ear training and sight reading/sight singing. This evidence may take the form of letters from major teachers and/or transcripts of prior musical courses or private training.

## SCHOOL OF THEATER

### Audition and Interview Guidelines

It is the responsibility of applicants to schedule an audition or interview. Auditions and interviews are held on selected dates on the CalArts campus and in select U.S. cities. The audition schedule is posted on the CalArts web site. Acting audition reservations can be made online at [calarts.edu/admissions/audition](http://calarts.edu/admissions/audition). To make a reservation for an interview for Design and Production, please contact the Office of Admissions.

### Portfolio Guidelines

Prospective students applying to the Directing, Writing for Performance, and Management Programs are asked to submit portfolios prior to interview.

BFA applicants for the Programs in Design and Production will begin the first year in a general art foundation structure which will look at the whole of design while preparing the student to subsequently specialize in a chosen area of interest. The portfolio submissions should reflect your primary areas of interest and artistic strength. Students interested in the Management Program should see the Management Program portfolio instructions.

Prospective students applying to the Programs in Design and Production (scenic, costume, lighting, video, sound, puppetry and technical direction) must bring portfolio materials to an in-person interview and are also encouraged to submit comparable images to our online portfolio site. Go to the online portfolio submission site at [calarts.slideroom.com](http://calarts.slideroom.com) to submit your work. Students who are unable to attend an in-person interview must submit their portfolio at least three weeks prior to the scheduled phone interview.

Please include a completed Portfolio Information Form with each mailed portfolio package. Address your portfolio to the Office of Admissions at CalArts using the Portfolio Mailing Label. Do not send your portfolio directly to the School of Theater. Doing so will cause a delay in the review of your work. See the individual programs for specific requirements.

### Programs in Performance

#### ACTING PROGRAM (BFA, MFA)

This program accepts students only at the BFA1 (first-year undergraduate) and MFA1 (first-year graduate) levels. Acting student selections are based on the live audition only. Applicants are not required to submit a portfolio. Received acting portfolios will not be viewed or returned. The following is required for the live audition:

- Applicants must present two monologues (no longer than two minutes each) of contrasting nature. Choose one from Shakespeare. Faculty, however, may choose to see only one of the two. You should also prepare a third monologue to present at the faculty's request.
- Applicants must bring a résumé and a recent photograph, preferably a headshot, to the audition.

#### DIRECTING PROGRAM (MFA ONLY)

Applicants to this program are accepted on the basis of a personal interview after a review of their application and portfolio materials.

In addition to a portfolio, all applicants must submit a résumé and three letters of recommendation from professionals who know your work.

Portfolios should include a video documentation of live productions. It is highly unusual for an applicant to be accepted into the program without such documentation. Applicants are strongly urged to submit their application and portfolio materials on or before the Preferred Deadline in order to allow for thorough review and, if selected by the Head of Directing, a personal interview. The Office of Admissions will contact all applicants who are selected for an interview.

#### WRITING FOR PERFORMANCE PROGRAM (MFA ONLY)

We are interested in disciplined writers alert to the ways that other disciplines inform their work (i.e. dance, critical studies, performance theory, urban planning/social theory, historical narratives, etc.). The program wants artists who are urging their writing beyond the conventions of traditional scripts into all aspects of performance, and who view performance as a potential tool of social instigation/investigation.

Applicants to this program are accepted on the basis of a personal interview after a review of their application and portfolio materials.

All applicants must submit a portfolio of their work. Portfolios should include: a résumé of your education, training and production experience, a listing of scripts, productions (including venues and dates), publications, grants and awards, and a writing sample that consists of 10 continuous pages of work that best represents the direction in which the playwright feels s/he is moving.

In addition to the portfolio, applications must include the following:

- A two-page artist's statement in which you describe your social and artistic interests, career goals and work history. You should also state how you think you might benefit from the Writing for Performance Program.
- Three letters of recommendation from professionals who know your work

Applicants are strongly urged to submit their application and portfolio materials on or before the Preferred Deadline in order to allow time for thorough review and, if selected by the Head of Writing for Performance, a personal interview. The Office of Admissions will contact all applicants who are selected for an interview.

#### SPECIALIZATIONS

##### *Specialization in Puppetry (BFA, MFA)*

This specialization is available to students in all three Programs in Performance who are already in residence at CalArts—at both the BFA and MFA levels. However, first-year BFA applicants, first-year MFA applicants, and transfer applicants who specifically wish to pursue studies in puppetry must apply through the Scene Design Program (see portfolio guidelines on page 16).

## Programs in Design and Production (BFA, MFA)

Admission to the Programs in Design and Production is based on portfolio review and a personal interview. The BFA Programs in Design and Production begin the first year in a general art foundation structure which will look at the whole of design while preparing the student to subsequently specialize in a chosen area of interest. Applicants from a wide range of backgrounds and interests are encouraged to apply. The portfolio submissions should reflect your primary areas of interest and artistic strength. Areas of design and production concentrations include scenic, costume, lighting, video, sound, puppetry and technical direction. Students interested in the Management Program should see the Management Program portfolio instructions.

Applicants must include a résumé and an artist's statement. Your artist's statement should discuss your goals and their relationship to your past experience, as well as evidence of your interest in performance based design whether in theater, film, installation, writing or other related forms.

### BFA APPLICANTS

The BFA portfolio may include the following as applicable.

- Examples of drawings, paintings, sculpture, photography, or other artwork
- Examples of graphic and drafting skills
- Examples of theater design, including models, sketches, costume designs, light plots, prompt books and photographs of props, scenery and costumes
- Digital Media—CDs or DVDs that document your sound designs, including any accompanying paperwork (cue sheets, equipment lists, drafting, etc.)
- If applicable, include scores, original music compositions and evidence of computer literacy and indicate if you play a musical instrument.
- Examples of work that show your craft skills in scenery constructions, painting, props, and/or costuming and lighting, including photographs of realized work, drawings, drafting, samples, patterns, and artistic ideas
- Examples of created video work and installations
- Documentation of fully realized original work as demonstrated by video, slides, or photographs of designs, and/or documentation of works-in-progress
- Architectural drawing, textile work, performance art, video work, poetry, and creative writing samples are also welcome

### Management Program (BFA)

- Prompt and/or production books
- Any forms or other materials you have created or worked with, and any other materials that demonstrate your organizational ability or experience
- Your personal statement should address your interest in theater and management.

### MFA APPLICANTS

Graduate portfolios should include the following:

#### Scene Design Program

- Examples of production work and design, as well as drawings
- Pieces that demonstrate photographic and/or graphic skill
- Fine art work, sculptures, models, or photographic documentation of the aforementioned
- Documentation of fully realized original work through video, slides, photographs of designs, scripts, and storyboards, as well as documentation of works-in-progress
- Architectural drawings, textile work, performance art, video work, poetry, and creative writing samples are also welcome.

#### Costume Design

- Submit a minimum of three complete designs for realized productions including all preliminary work, such as rough sketches, models, technical sketches, and research.
- In addition to theater work, please include any theoretical work and fine art work including drawings, paintings, textile work, sculpture, performance, etc., that demonstrates technical skill and conceptual thinking.
- Please do not submit design representations on digital media, unless the work was created digitally.
- Documentation of drawings, renderings and production stills should be submitted in slides or color copies.

#### Lighting Design Program

- Examples of design, fine art, drawing and graphic skills
- Lighting plots and paperwork
- Production photographs, slides or video
- A writing sample communicating visual or theatrical ideas

#### Sound Design Program

- Audio- and/or videotapes, CDs or DVDs that document your sound designs, including any accompanying paperwork (cue sheets, equipment lists, CAD drafting, etc.)
- If applicable, include scores, original music compositions and evidence of computer literacy and indicate if you play a musical instrument.

#### Technical Direction Program

- Production books and drafting or technical drawings
- Photos of completed work or works-in-progress. These can include work in disciplines other than theater. You may also include examples of organizational ability and technical or artistic experience.

#### Management Program

- Prompt and/or production books
- Any forms or other materials you have created or worked with, and any other materials that demonstrate your organizational ability or experience
- Your personal statement should address your interest in theater and management.

## **SPECIALIZATIONS**

### ***Specialization in Scene Painting (MFA only)***

- Original drawings and sketches and color photographs of artwork, designs and scene painting

### ***Specialization in Producing (MFA only)***

- Two writing samples, one of which should address your interest in theater and producing
- Any materials you have created or worked with that illustrate your experience and organizational ability, such as marketing copy and/or flyers, fundraising appeals, general management materials (budgets, organizational memos, timelines and schedules, company management or systems manuals, etc.)

### ***Specialization in Production Management (MFA only)***

- Prompt and/or production books
- Any forms or other materials you have created or worked with, and any other materials that demonstrate your organizational ability or experience
- Your artist's statement should address your interest in theater and management.

### ***Specialization in Puppetry (BFA, MFA)***

Admission to the Center for Puppetry and the Arts is based on a portfolio review and, whenever possible, a personal interview. The portfolio should include examples of design, fine art, drawing, and graphic or photographic skills. It should contain documentation of realized original work as demonstrated by video, slides, or photographs of designs, models, scripts or storyboards of work or works-in-progress. Applications must include a résumé and an artist's statement. Your artist's statement should discuss your goals and their relationship to your past experience, as well as evidence of your interest in puppetry, whether in theater, film, design, installation, writing or other related forms.

### ***Specialization in Video for Performance (BFA, MFA)***

- Examples of created video work and installations
- Examples of production work, design, drawings, storyboards, or models
- Relevant graphic or photographic work
- Documentation of fully realized original work as demonstrated by video, slides, or photographs of designs, and/or documentation of works-in-progress
- Architectural drawings, textile work, performance art, poetry, and creative writing samples are also welcome.

## **CENTER FOR INTEGRATED MEDIA**

Many MFA programs at CalArts offer Integrated Media (IM) as a supplemental concentration for students who wish to combine work in their primary areas of study, or métiers, with explorations of digital and interactive media. Prospective graduate students who are interested in IM as a supplemental concentration apply to the relevant métier MFA program and ask to be considered for IM. These applications are reviewed jointly by program and IM faculty. Applicants are expected to show the level of artistic ability required for the métier program and, at the same time, demonstrate significant previous experience with digital technologies and interdisciplinary work. To be considered for IM, please mark both the appropriate MFA program and IM on the application and portfolio forms.

IM applicants must include a statement of intent. While this can be part of the overall artist's statement, it must speak clearly of your interest in and previous experience with digital and interactive technologies. In addition, please provide a description of a project you might carry out in your first year in residence.

Your portfolio must include documentation of work showing some of the following:

- Integration of electronic and computer technology with other media
- Programming experience, if any
- Nonstandard and/or innovative uses of existing hardware and software
- Artistic investigations of natural phenomena
- Experience with issues of interactivity

# CALARTS APPLICATION FOR ADMISSION 2010–11

## PERSONAL INFORMATION *Please type or print in ink.*

Last Name <i>(family)</i>	First Name	Middle Name
Preferred Nickname <i>(optional)</i>	Other Names <i>(appearing on previous academic records)</i>	
	<input type="radio"/> Male <input type="radio"/> Female	
Social Security Number	Date of Birth	City of Birth

## CURRENT ADDRESS *valid until (m/d/y) \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_*

Number and Street <i>(include apt. no. if applicable)</i>	City	State	Zip	Country
Home Telephone Number	Mobile Telephone Number	E-Mail		

## PERMANENT ADDRESS *(if different from above)*

Number and Street <i>(include apt. no. if applicable)</i>	City	State	Zip	Country
Home Telephone Number	Mobile Telephone Number	E-Mail		

### ETHNICITY *(optional, U.S. citizens and permanent residents only)*

- Hispanic/Latino  
 American Indian or Alaska Native  
 Asian  
 Black or African American  
 Native Hawaiian or other Pacific Islander  
 White  
 Two or more races  
 Race and ethnicity unknown

### CITIZENSHIP *(select one)*

- U.S. Citizen  
 U.S. Permanent Resident  
 Will Require Student Visa (I-20)

Country of Citizenship

### FINANCIAL AID

Are you planning to apply for financial aid?

- Yes    No

Is this your first time applying to CalArts?    Yes    No

If not, name of program previously applied to	Year
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*CalArts considers all applicants without regard to race, religion, color, national origin, age, sex, marital status, disability, veteran status or any other characteristic protected by applicable state or federal civil rights laws. Some information requested in this application is requested for federal reporting, and will not be used in a discriminatory manner.*

## SIGNATURE *Please read the following statement and sign below.*

California Institute of the Arts reserves the right to refuse admission and matriculation to any applicant who is, in the Institute's judgment, not qualified. Students are expected to familiarize themselves and comply with the rules of conduct, academic regulations and established practices of the Institute. If pursuant to such rules, regulations or practices, the withdrawal of a student is required before the end of the term for which tuition has been paid, a refund will be made according to the standard schedule for refunds. The Institute also reserves the right to solicit information from the personal references provided by the applicant. Official records and credentials cannot be returned.

Signature of Applicant	Date
------------------------	------

# PROGRAM

SPRING 2010     FALL 2010

First Name

Applicant's Last Name

<b>SCHOOL OF ART</b>					
ART	<input type="radio"/> BFA1	<input type="radio"/> TRANSFER	<input type="radio"/> MFA		<input type="radio"/> IM
GRAPHIC DESIGN	<input type="radio"/> BFA1	<input type="radio"/> TRANSFER	<input type="radio"/> MFA	<input type="radio"/> 3-YEAR MFA	
PHOTOGRAPHY AND MEDIA	<input type="radio"/> BFA1	<input type="radio"/> TRANSFER	<input type="radio"/> MFA		<input type="radio"/> IM
ART AND TECHNOLOGY			<input type="radio"/> MFA		<input type="radio"/> IM
<b>SCHOOL OF CRITICAL STUDIES</b>					
WRITING			<input type="radio"/> MFA		<input type="radio"/> IM
AESTHETICS AND POLITICS			<input type="radio"/> MA		
<b>THE SHARON DISNEY LUND SCHOOL OF DANCE</b>					
DANCE	<input type="radio"/> BFA1	<input type="radio"/> TRANSFER	<input type="radio"/> MFA		<input type="radio"/> IM
<b>SCHOOL OF FILM/VIDEO</b>					
FILM AND VIDEO	<input type="radio"/> BFA1	<input type="radio"/> TRANSFER	<input type="radio"/> MFA		<input type="radio"/> IM
EXPERIMENTAL ANIMATION	<input type="radio"/> BFA1	<input type="radio"/> TRANSFER	<input type="radio"/> MFA		<input type="radio"/> IM
CHARACTER ANIMATION	<input type="radio"/> BFA1				
FILM DIRECTING			<input type="radio"/> MFA		
<b>THE HERB ALPERT SCHOOL OF MUSIC AT CALARTS</b>					
PERFORMER-COMPOSER		<input type="radio"/> TRANSFER	<input type="radio"/> MFA	<input type="radio"/> DMA	<input type="radio"/> IM
AFRICAN AMERICAN IMPROVISATIONAL MUSIC			<input type="radio"/> MFA		<input type="radio"/> IM
COMPOSITION	<input type="radio"/> BFA1	<input type="radio"/> TRANSFER	<input type="radio"/> MFA		<input type="radio"/> IM
EXPERIMENTAL SOUND PRACTICES			<input type="radio"/> MFA		<input type="radio"/> IM
JAZZ	<input type="radio"/> BFA1	<input type="radio"/> TRANSFER	<input type="radio"/> MFA	INSTRUMENT:	<input type="radio"/> IM
<b>PROGRAMS IN PERFORMANCE</b>					
AFRICAN MUSIC AND DANCE			<input type="radio"/> MFA		<input type="radio"/> IM
BALINESE AND JAVANESE MUSIC AND DANCE			<input type="radio"/> MFA		<input type="radio"/> IM
BRASS/HARP/STRINGS/WINDS	<input type="radio"/> BFA1	<input type="radio"/> TRANSFER	<input type="radio"/> MFA	INSTRUMENT:	<input type="radio"/> IM
GUITAR	<input type="radio"/> BFA1	<input type="radio"/> TRANSFER	<input type="radio"/> MFA		<input type="radio"/> IM
NORTH INDIAN MUSIC			<input type="radio"/> MFA	INSTRUMENT:	<input type="radio"/> IM
PERCUSSION	<input type="radio"/> BFA1	<input type="radio"/> TRANSFER	<input type="radio"/> MFA		<input type="radio"/> IM
PIANO/KEYBOARD	<input type="radio"/> BFA1	<input type="radio"/> TRANSFER	<input type="radio"/> MFA		<input type="radio"/> IM
COLLABORATIVE KEYBOARD			<input type="radio"/> MFA		<input type="radio"/> IM
VOICE	<input type="radio"/> BFA1	<input type="radio"/> TRANSFER	<input type="radio"/> MFA	VOICE TYPE:	<input type="radio"/> IM
WORLD MUSIC	<input type="radio"/> BFA1	<input type="radio"/> TRANSFER		INSTRUMENT:	
WORLD PERCUSSION			<input type="radio"/> MFA	INSTRUMENT:	<input type="radio"/> IM
MUSIC TECHNOLOGY: INTERACTION, INTELLIGENCE & DESIGN	<input type="radio"/> BFA1	<input type="radio"/> TRANSFER			
MUSICAL ARTS	<input type="radio"/> BFA1	<input type="radio"/> TRANSFER			
<b>SCHOOL OF THEATER</b>					
ACTING	<input type="radio"/> BFA1		<input type="radio"/> MFA		
DIRECTING			<input type="radio"/> MFA		<input type="radio"/> IM
WRITING FOR PERFORMANCE			<input type="radio"/> MFA		
<b>DESIGN AND PRODUCTION</b>					
DESIGN AND PRODUCTION FOUNDATION	<input type="radio"/> BFA1	<i>1st, 2nd and 3rd area of interest:</i>			
SCENE DESIGN		<input type="radio"/> TRANSFER	<input type="radio"/> MFA		<input type="radio"/> IM
PUPPETRY		<input type="radio"/> TRANSFER	<input type="radio"/> MFA		<input type="radio"/> IM
SCENE PAINTING			<input type="radio"/> MFA		<input type="radio"/> IM
VIDEO FOR PERFORMANCE			<input type="radio"/> MFA		<input type="radio"/> IM
COSTUME DESIGN		<input type="radio"/> TRANSFER	<input type="radio"/> MFA		<input type="radio"/> IM
LIGHTING DESIGN		<input type="radio"/> TRANSFER	<input type="radio"/> MFA		<input type="radio"/> IM
SOUND DESIGN		<input type="radio"/> TRANSFER	<input type="radio"/> MFA		<input type="radio"/> IM
TECHNICAL DIRECTION		<input type="radio"/> TRANSFER	<input type="radio"/> MFA		<input type="radio"/> IM
<b>MANAGEMENT</b>					
PRODUCING			<input type="radio"/> MFA		<input type="radio"/> IM
PRODUCTION MANAGEMENT			<input type="radio"/> MFA		<input type="radio"/> IM
STAGE MANAGEMENT	<input type="radio"/> BFA1	<input type="radio"/> TRANSFER	<input type="radio"/> MFA		<input type="radio"/> IM

First Name

Applicant's Last Name

### ACADEMIC BACKGROUND

High School	City	State	Country	CEEB Code
Date of Graduation or Equivalent				
Most Recent College or University	City	State	Country	CEEB Code
Attendance Dates	Major	Degree and Date <i>(earned or expected)</i>		
2nd Most Recent College or University	City	State	Country	CEEB Code
Attendance Dates	Major	Degree and Date <i>(earned or expected)</i>		
3rd Most Recent College or University	City	State	Country	CEEB Code
Attendance Dates	Major	Degree and Date <i>(earned or expected)</i>		

### RECOMMENDERS

Name	Relationship to you
Name	Relationship to you
Name	Relationship to you

### PARENT/STEPARENT INFORMATION

Name	Relationship <input type="radio"/> Father <input type="radio"/> Stepfather <input type="radio"/> Mother <input type="radio"/> Stepmother <input type="radio"/> Legal Guardian			
Number and Street <i>(include apt. no. if applicable)</i>	City	State	Zip	Country
Home Telephone Number	Employer/Name of Company	Position/Title		
E-Mail	Colleges Attended	Degree Level	Degree Year	
Name	Relationship <input type="radio"/> Father <input type="radio"/> Stepfather <input type="radio"/> Mother <input type="radio"/> Stepmother <input type="radio"/> Legal Guardian			
Number and Street <i>(include apt. no. if applicable)</i>	City	State	Zip	Country
Home Telephone Number	Employer/Name of Company	Position/Title		
E-Mail	Colleges Attended	Degree Level	Degree Year	

What inspired you to apply to CalArts?

- Reputation
- Campus visit
- Recommendation from a teacher/professor  
Who? \_\_\_\_\_
- Open house
- CalArts web site
- Advertisement or publication
- Recruitment event    Where? \_\_\_\_\_  
When? \_\_\_\_\_
- Recommendation from a friend/student/colleague
- Other \_\_\_\_\_

To what other colleges/universities are you applying?


Have you ever studied in the Community Arts Partnership (CAP)?

If so, which site? \_\_\_\_\_ Year(s) \_\_\_\_\_

### LEGACY

Are any members of your immediate family alumni/ae of CalArts?

- Yes     No

If yes, relationship to you: \_\_\_\_\_

From which School at CalArts? \_\_\_\_\_

# INTERNATIONAL (FOREIGN) APPLICANTS

Please leave blank if you are a U.S. citizen or permanent resident.

First Name

Applicant's Last Name

## A. ENGLISH AS A FOREIGN LANGUAGE

Test of English as a Foreign Language (TOEFL) scores are required of all non-native English speakers. If you are in this category, please answer the following. If you are seeking exemption, please check this circle.

- I have taken the TOEFL on \_\_\_\_\_ and received a score of \_\_\_\_\_ (official test results required)  
date
- I plan on taking the TOEFL for the first time on \_\_\_\_\_  
date
- I have taken the TOEFL and am going to be retested. I understand that second (or third) scores must be received prior to the admissions deadline in order for them to be considered.
- I am studying English full-time at an English-as-a-Second-Language program in the U.S.  
\_\_\_\_\_  
name of program

## B. RESIDENCY

Are you in the U.S. now?

- Yes  No

If you are not in the U.S., please skip this part and go to Section C (Finances). If you are in the U.S., answer all that apply:

- B1 (Business)  F1 (Student)
- B2 (Visitor)  A1 (Diplomatic)
- J1 (Exchange)  H1 (Working)
- Other \_\_\_\_\_

Please answer all that apply:

- I am on postcurricular practical training, which is valid until \_\_\_\_\_  
date
- I am visiting the U.S. as a tourist. My visa expires \_\_\_\_\_  
date
- I have a work permit/visa with the following company/firm  
\_\_\_\_\_
- My situation is different (please explain)  
\_\_\_\_\_

## C. FINANCES

Cost of tuition and living expenses for CalArts are estimated at \$51,357 per year for 2009–10. The admissions decision will not be affected by how you fill out this section. Please answer the following:

- I am providing (from my personal resources or through my family) the funds necessary to complete the degree.
- I have sought or am seeking outside sponsorship from the following foundation/organization(s):  
\_\_\_\_\_  
\_\_\_\_\_
- I have private sponsorship in the U.S.

# PORTFOLIO INFORMATION FORM

Type or print in dark ink. Include completed form in your portfolio package.

Refer to the specific portfolio guidelines of the program to which you are applying. Applicants to the BFA and MFA Acting Programs do not need to complete this form since those programs do not accept portfolios. Applicants to the Programs in Performance at The Herb Alpert School of Music should complete this form only if they are sending a recorded audition.

**Do not** include letters of recommendation or transcripts in your portfolio.

## OFFICE USE ONLY

Student ID number: \_\_\_\_\_

Return postage included? Yes  No

Date received: \_\_\_\_\_

Last Name <i>(family)</i>	First Name	Middle Name
Number and Street <i>(include apt. no. if applicable)</i>		City
	State	Zip
	Country	
Telephone Number	E-mail	Social Security Number

- School
- Art
  - Critical Studies
  - Dance
  - Film/Video
  - Music
  - Theater

CalArts Program \_\_\_\_\_

Specialization of Instrument \_\_\_\_\_

- BFA
- BFA Transfer
- MFA
- MA
- DMA
- IM

## PORTFOLIO CONTENTS

Please send high-quality reproductions of your original work. All portfolio materials, including individual slides, should be labeled clearly with your name. All materials should be submitted in protective covering to prevent damage. Technical difficulties will be considered as incomplete presentations of your work.

<input type="radio"/> Slides in Carousel	<i>Number</i>	<input type="radio"/> NTSC VHS	<i>Number</i>
<input type="radio"/> Drawings	_____	<input type="radio"/> PAL VHS	_____
<input type="radio"/> Photographs	_____	<input type="radio"/> CD-ROM	_____
<input type="radio"/> Photocopies	_____	<input type="radio"/> DVD	_____
<input type="radio"/> Prints	_____	<input type="radio"/> Audiocassette	_____
<input type="radio"/> Mini-dv Cassette	_____	<input type="radio"/> Audio CD	_____
		<input type="radio"/> Musical Score	_____

Written Materials

describe

Number of files on digital media \_\_\_\_\_  Mac  PC

## VISUAL CD PORTFOLIO GUIDELINES

Recommended formats: JPEG, Keynote, PDF, QuickTime, AVI and PowerPoint. Send small files or otherwise compress them.

Please label CD cover with:

- Name
- Full address
- Telephone number
- E-mail
- CalArts program to which you are applying
- CD platform (Mac or PC)
- Computer program, including version number and location on the CD, needed for viewing
- Short description of how the files on the CD should be viewed (e.g., whether they are in self-running formats such as Flash for viewing)

## PORTFOLIO RETURN

Portfolios are returned between May 1 and the end of August.

The Office of Admissions will return your portfolio to you by mail if you send the necessary postal fee with this form. Please use a check or money order in U.S. funds and made payable to CalArts. Your local post office will be able to provide you with an estimate for the return postage amount.

Otherwise, you may pick up your portfolio in person. Beginning May 1 you must make arrangements, by phone or e-mail, a minimum of two days in advance of your pick-up.

Unless you have requested the return of your portfolio, or have made arrangements for pick-up, your portfolio will be destroyed after July 1.

CalArts is not responsible for any damage to or loss of items in your portfolio.

Please check one below:

- I would like to have my portfolio mailed to me at my expense. I have included payment in the amount of \_\_\_\_\_
- I would like to pick up my portfolio. Contact me by:
  - Telephone \_\_\_\_\_
  - E-Mail \_\_\_\_\_
- I do not want my portfolio returned to me.

PORTFOLIO MAILING LABEL

**This label must be securely affixed to your portfolio package. To guarantee proper review of your portfolio, please fill out the label completely. Be sure to indicate the school and program to which you are applying.**

Do not enclose your application in the same package as your portfolio; this will delay the review of your application to CalArts.

An application must be received before a portfolio can be considered.

An applicant sending portfolios for multiple programs must submit each portfolio separately, including separate, complete portfolio forms and corresponding portfolio labels.

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# CALARTS

**OFFICE OF ADMISSIONS**

**24700 MCBEAN PARKWAY**

**VALENCIA, CALIFORNIA 91355-2340 USA**

Applicant's Name

BFA    BFA Transfer    MFA    MA    DMA

ART    CRITICAL STUDIES    DANCE    FILM/VIDEO    MUSIC    THEATER

PROGRAM \_\_\_\_\_

IM *(only for MFA Integrated Media Concentration applicants)*

# CALARTS LETTER OF RECOMMENDATION 2010–11

24700 McBean Parkway, Valencia, CA 91355-2340 USA

## PART I *To be completed by the applicant. Sign before giving this form to your recommender.*

Applicant's Last Name	First Name	Middle Name or Initial
Program to Which You Are Applying		
Name of Recommender	Relationship to You	
Signature of Applicant		Date

*Missing signature will render the confidential clause null and void.*

## PART II *To be completed by the recommender.*

The applicant named above has requested your recommendation for admission to CalArts. We would greatly appreciate your appraisal of the applicant on the basis of his or her past performance in a creative and/or classroom setting and your perception of his or her talent, professional promise and scholastic aptitude. Please assess the student's strengths and weaknesses and write your comments on the back of this form or attach a letter on your letterhead. Thank you very much.

Signature of Recommender	Name (in case left blank above)	Date		
Title	Institution / Organization / Company	Relationship to Applicant		
Number and Street (include apt. no. if applicable)	City	State	Zip	Country
Telephone Number	Fax Number	E-Mail		

May we contact you if we have any questions?  Yes  No

## SIGNATURE *To be completed by the applicant. Please read the following statement and sign below.*

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Signature of Applicant	Date
------------------------	------

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24700 McBean Parkway, Valencia, CA 91355-2340 USA

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Title	Institution / Organization / Company	Relationship to Applicant		
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Signature of Applicant	Date
------------------------	------